

# ARVO 2023

April 23 – 27 | New Orleans, La.

## On-Demand Presenter Guidelines

### Presentation Fee

The first author must pay the fee by **Friday, April 7, 2023**. Failure to pay will result in the withdrawal of your abstract. If you cannot locate your invoice, please email [arvo@arvo.org](mailto:arvo@arvo.org).

### Presentation Format

On **Monday, April 10, 2023** you will receive an email invitation from [ativsoftware.com](http://ativsoftware.com) to upload your presentation. Please add [alerts@ativsoftware.com](mailto:alerts@ativsoftware.com) to your email allow list, to be sure your message doesn't go to spam. The deadline to upload will be **Saturday, April 22, 2023**. Failure to upload by the deadline will result in withdrawal of your abstract.

The first author may choose the format of their presentation. Videos or narrations should be kept under 15 minutes.

#### PDF Files

PDF is a ubiquitous file format that displays on a variety of devices and is supported by most applications. You can easily save your content from most applications in PDF format. Before PDF upload, always compress your file to minimize file size. [Compress your PDF here](#).

#### PDF Files + Audio

You may have been asked to upload a virtual poster or presentation of slides with an audio recording. In this case, you can upload the PDF of your poster or a PDF of your slide presentation. After upload, you will see a red recording button, which will allow you to record an audio to the PDF. If your PDF has multiple pages, simply press the next button while you are recording your narration. Before PDF upload, always compress your file to minimize file size. [Compress your PDF here](#).

#### Video Files

You can record your screen and your voice plus web cam in a variety of ways. Review this [knowledge base article](#) for different tools to record your screen. The file format you can upload is .mp4. Modern screen recording tools support this format. Depending on how you record, the file size may be too large to upload and you may need to compress or optimize your file to meet the upload requirements.

#### Links

In order to submit a link URL, open the destination page in your browser and copy the entire URL from your browser. Ensure that the URL displays the <https://> after you pasted it into the URL field.

#### Simulive Video Files

Videos specific to Simulive. You can record your screen and your voice plus web cam in a variety of ways. Review this [knowledge base article](#) for different tools to record your screen. The file format you can upload is .mp4. Modern screen recording tools support this format. Depending on how you record, the file size may be too large to upload and you may need to compress or optimize your file to meet the upload requirements; you may also have to keep the length of your video within a specific time duration.

## Presentation Content

- Disclose commercial relationships. View the [ARVO Commercial Relationships Policy](#) for complete reporting requirements.
- Present the same work described in the abstract, with the same title and content, and reveal the essential structures (DNA sequences, molecules, etc.), the elements of a novel compound, and/or sufficient identification of new gene compounds as part of the presentation.
- Design a presentation that is independent, objective, scientifically rigorous, balanced, and free of commercial bias.
- Assure that scientific studies utilized or referenced in your presentation are evidence-based sources acceptable to the scientific and medical community.
- Give a balanced view of therapeutic options. Use of generic names will contribute to this impartiality. If the presentation includes trade names, trade names from several companies should be used, where available, not just trade names from a single company.
- Do not use corporate logos, registered trademarks, trade names, or product-group messages of ineligible company(ies). *Ineligible companies* are those whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients.
- The use of the ARVO logo on your presentation slides is prohibited.

## Presentation

Presentations uploaded by the deadline will be made live on the ARVO2023 Online Planner and Mobile App on the morning of Sunday, April 23, 2023. Presentations will be available to all registrants and all on-demand presenters.

## Important Deadlines

**April 7** – Deadline to pay presentation fee

**April 22** – Deadline to upload presentation

Any abstracts that are withdrawn by the first author or are withdrawn from failure to follow deadlines will not be published in ARVO's IOVS Journal.

## Questions and Support

For general questions about the ARVO Annual Meeting program, your presentation, etc., contact ARVO by email: at [arvoabstracts@arvo.org](mailto:arvoabstracts@arvo.org) or by phone: at +1-240-221-2900.

If you need additional assistance with presentation format, please review the [knowledge base](#) or submit a ticket by sending an email to [support@ativsoftware.com](mailto:support@ativsoftware.com). Please mention the ARVO 2023 conference and your browser setup in the email. Before submitting a ticket, double check that you are using the latest version of the Chrome browser and update if necessary.